

March 13, 2020

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## Valued Customers,

As a valued McAirlaid's customer, your safety and well-being are our top priority. With continued news surrounding COVID-19, we want to personally share the steps we are taking to protect our customers, employees and products.

As a British Retail Consortium (BRC) certified facility, our team <u>continues</u> to implement the following product and employee hygiene standards as set by BRC which include,

- Handwashing required when moving from non-production to controlled areas.
- If an employee is found to be sick, we require them to stay at home until cleared by doctor.
- All clothes and shoes are to be clean and scent-free.
- Hair, beards and mustaches must be covered by a hair net or snood while in the production area.
- All raw materials and converted materials are to be closed and wrapped as soon as practical after use.
- All raw material remains wrapped until ready to be processed.

As it pertains to travel, we have suspended international air business travel and limited nonessential domestic business air travel. We are also working closely with our supply chain partners to ensure continuity and quality of materials.

Currently the 18 cases in Virginia are isolated to the Northern and Eastern parts of the state not affecting us in the southwestern part of the state. Due to our production standards, support of local guidelines and monitoring the spread of the virus, the Rocky Mount facility is running at full capacity with no interruptions.

At McAirlaid's we believe it is challenging times like these that reinforce our commitment to be your partner in absorption.

Paul Maksimow, President